

Temos International GmbH

Declaration of commitment by the undersigned Temos assessor

Temos International GmbH is committed to high ethical standards and values. Employees, assessors, and contractors are expected to act ethically and impartially in the long-term interest of our company, our customers and partners, and society.

To ensure its credibility and neutrality, the accreditation process should be independent as well as impartial. Impartiality is the absence of bias in due process, in the scope and methodology, and in considering and presenting achievements and challenges. The principle of impartiality applies to all involved parties and the requirements for independence and impartiality are present at all stages of the assessment process, including planning, budgeting, selection and approval of the assessors' team, the conduct of the onsite assessment visit, formulation of findings and recommendations, review and finalization of the report.

All Temos assessors have to sign the present declaration of commitment as part of their contract with Temos International.

- All documents that are submitted in the context of a Temos International accreditation order by the client or Temos International and forwarded to the assessor remain the property of Temos as the accreditation body or the client.
- These documents shall only be used to carry out the ordered accreditation program and may neither be copied nor be made accessible to any third party. IEEA as the respective accreditation body is not considered a third party and may need to access and review the documentation to provide the respective authorization to Temos as the accreditation body.
- Corporate documents of the client, which are submitted and/or assessed during an onsite assessment are subject to the same rules unless the customer and the accreditation body have an explicitly different written agreement.
- The documents must be returned to Temos International immediately after the completion of the order and/or be erased by the assessor from his/her own storage media (for electronic files). The assessor returns to the client the respective documents upon completion of the accreditation process or destroys them according to data protection requirements.
- During or before the assessment process, the assessor refrains from any consulting service on the Temos accreditation programs for the sites to be assessed by the same assessor.
- Explaining the questions asked and pointing out weaknesses observed in the customer's quality management system is considered "education" and to be "necessarily linked with the onsite assessment" and is excluded from the above clause.
- To maintain objectivity, the assessor shall not have provided consulting services to the customer on the implementation, development and maintenance of a Temos accreditation program within two years before the assessment for the sites to be assessed by the same assessors.
- Furthermore, he/she shall not promote or offer her/his own products or services and shall not engage in any related consulting within two years after the assessment unless written permission is provided by the management of Temos International.



- The assessor confirms that neither his/her employer nor the organizational unit to which she/he belongs nor any associated partner in the private or public sector to which she/he is connected has provided consulting services to the customer on the implementation and maintenance of the Temos accreditation programs unless it is approved by Temos International Headquarters. Consulting services also include in-house training, internal audits and surveys/analyses of critical points.
- When the assessor assumes any kind of conflict of interest, she/he is obliged to report this to the management of Temos International, and shall immediately withdraw from the order.
- While carrying out the assessment, the assessor shall follow the requirements of applicable procedures of Temos International.
- The assessor acting on behalf of Temos International commits to being neutral and objective towards the customer.
- She/he may neither relay nor make accessible the results of Temos assessments or other company-specific information obtained to third parties.
- Even beyond her/his activities as an assessor, the assessor acting on behalf of Temos International is obliged to treat all matters which are connected to Temos accreditation programs in process or already completed as strictly confidential.
- The Temos International assessor commits to submitting to Temos as the accreditation body without delay all necessary documents concerning the qualification, maintenance and extension of his appointment.

Temos assessor:

Date: _____

Print name: _____

Signature: _____